



CHANGE OF NAME

**# 61 BARNES ROAD, ADABRAKA, PRIVATE MAIL BAG,
MINISTRIES POST OFFICE, ACCRA Tel: 021 681 404, 681430**

The Manager

Date: _____

Dear Sir/Madam

Grateful if you could change the name on my/our account from: [please state old name]

To: [please indicate new name]

All other details remain the same.

Yours faithfully,

_____ (signature{s})

_____ (name)

_____ (Client ID)

REVIEWED BY (STAFF):

DATE: