

The top of the page features a photograph of a modern building with a glass facade. The building has the 'Databank' logo on it, which consists of a stylized infinity symbol followed by the word 'Databank' in a sans-serif font. The building is set against a clear sky. Below the photograph is a green banner with the text 'JOB WATCH' in large, white, bold, sans-serif capital letters.

JOB WATCH

SENIOR INTERNAL AUDITOR

Databank is the leading Investment Firm in Ghana. Our mission is to help Ghanaians achieve financial independence by providing financial literacy and offering a diverse range of investment products and services. This leadership role has been driven by proven investment expertise and a strong Sales and Marketing team. Databank offers investors a range of products and services that include Wealth Management, Institutional Funds management, Pension Funds management, Brokerage services, Corporate Finance and Research services.

Our Risk and Internal Audit department is seeking a self-motivated and innovative person for the role of a Senior Internal Auditor to join the Team.

Interested applicants should send their CV and an application letter to careers@databankgroup.com **by close of business on Monday, September 07, 2020.**

The subject of your email application should be **Senior Internal Auditor.**

Job Purpose & Summary:

To execute internal audit and risk management covering all aspects of the Firm's operations; assessing business processes and risks and evaluating internal controls to provide an independent appraisal of the Firm's internal control environment; providing recommendations to improve business processes and controls and contributing towards greater business efficiency and effectiveness.

Duties and Responsibilities:

- Lead and manage entire audit assignment process, including detailed planning of audit assignments, audit testing and reporting in accordance with Internal Audit methodology
- Ensure that audit assignments are focused on key risk areas and are performed efficiently within time and expense budgets
- Report significant findings which could adversely affect the company's assets and/or reputation
- Assist in establishing the audit universe, risk assessment and annual plan
- Produce analysis of management information

- Advise and provide consultancy service to senior management
- Perform audit assignments, including conducting planning, fieldwork and reporting activities, ensuring adherence to Internal Audit methodology
- Provide input to the development of the internal audit function, including policies/procedures development, audit methodologies and support tools.

Education/Qualifications

- Bachelor's degree in Accounting, Banking and Finance, Economics, Statistics
- Level 2 ICA, ACCA, CIMA

Skills/Competencies

- Minimum of 3 years' work experience as an Internal Auditor or Risk Manager from the Financial Services Industry
- Minimum of 5 years' experience as an Auditor from a reputable Accounting firm
- Ability to read, analyse and interpret financial data/reports
- Ability to read and analyse regulatory and legal documents
- Strong knowledge of technical auditing concepts
- Strong knowledge of financial business risks, processes and internal control systems
- Must have excellent writing and communication skills

Only shortlisted applicants will be contacted.

0302 610610

careers@databankgroup.com