

# **DATABANK BALANCED FUND LIMITED**

## **ANNUAL REPORT AND FINANCIAL STATEMENTS DECEMBER 31, 2020**

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**BAKER TILLY ANDAH + ANDAH**  
**CHARTERED ACCOUNTANTS**  
[www.bakertillygh.com](http://www.bakertillygh.com)

**DATABANK BALANCED FUND LIMITED  
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**DATABANK BALANCED FUND LIMITED**  
**BOARD OF DIRECTORS, OFFICIALS AND REGISTERED OFFICE**

**BOARD OF DIRECTORS**

Kojo Addae-Mensah (*Chairman*)  
Stephen Adei (*Non-Executive Director*)  
Adelaide Ahwireng (*Non-Executive Director*)  
Elizabeth Zormelo (*Non-Executive Director*)  
Kwadwo Asante-Abedi (*Non-Executive Director*)

**SECRETARY**

Accra Nominees Limited  
2nd Floor, Cedar House  
13 Samora Machel Road  
Asylum Down  
P. O. Box GP 242  
Accra

**REGISTERED OFFICE**

61 Barnes Avenue, Adabraka  
Private Mail Bag  
Ministries Post Office  
Accra

**CUSTODIAN**

Standard Chartered Bank Ghana Limited  
Standard Chartered Bank Building  
87 Independence Avenue  
P. O. Box 768  
Accra

**FUND MANAGER**

Databank Asset Management Services Limited  
61 Barnes Avenue, Adabraka  
Private Mail Bag  
Ministries Post Office  
Accra

**AUDITORS**

Baker Tilly Andah + Andah  
C726/3, Nyanyo Lane, Asylum Down  
P. O. Box CT 5443  
Cantonments, Accra

**BANKERS**

Absa Bank Ghana Limited  
Access Bank Ghana Limited  
Fidelity Bank Ghana Limited  
GCB Bank Limited  
Ghana International Bank Limited  
Guaranty Trust Bank (Ghana) Limited  
Standard Chartered Bank Ghana Limited  
United Bank for Africa (Ghana) Limited  
Zenith Bank Ghana Limited

**DATABANK BALANCED FUND LIMITED**  
**STATEMENT OF DIRECTORS' RESPONSIBILITIES AND APPROVAL**

The Directors are required in terms of the Companies Act, 2020 (Act 992) to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements fairly present the state of affairs of the Fund as at the end of the financial year and the results of its operations and cash flows for the period then ended, in conformity with International Financial Reporting Standards. The external auditors are engaged to express an independent opinion on the annual financial statements.

The annual financial statements are prepared in accordance with International Financial Reporting Standards and are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.


The Directors acknowledge that they are ultimately responsible for the system of internal financial control established by the Fund and place considerable importance on maintaining a strong control environment. To enable the Directors to meet these responsibilities, the Board of Directors sets standards for internal control aimed at reducing the risk of error or loss in a cost-effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the company and all employees are required to maintain the highest ethical standards in ensuring the Fund's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management is on identifying, assessing, managing and monitoring all known forms of risk across the Fund. While operating risk cannot be fully eliminated, the Fund endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behavior are applied and managed within predetermined procedures and constraints.

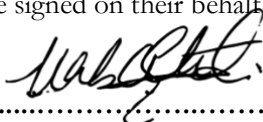
The Directors are of the opinion that, based on the information and explanations given by management, the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

The Directors have reviewed the Fund's cash flow forecast for the year to 31<sup>st</sup> December 2021 and, in light of this review and the current financial position, they are satisfied that the Fund has access to adequate resources to continue in operational existence for the foreseeable future.

The external auditors are responsible for independently auditing and reporting on the Fund's annual financial statements. The annual report and financial statements have been examined by the Fund's external auditors and their report is presented on pages 7 to 9.

The annual financial statements set out on pages 3 to 35, which have been prepared on the going concern basis, were approved by the Board of Directors on April 21, 2021 and were signed on their behalf by:

  
.....  
**KOJO ADDAE-MENSAH**  
**CHAIRMAN**

  
.....  
**KWADWO ASANTE-ABEDI**  
**DIRECTOR**

**APRIL 21, 2021**

**APRIL 21, 2021**

## **DATABANK BALANCED FUND LIMITED REPORT OF THE DIRECTORS**

The Directors have pleasure in presenting the audited financial statements of Databank Balanced Fund Limited for the year ended 31<sup>st</sup> December 2020.

### **1. Incorporation**

The Fund was incorporated on 16<sup>th</sup> October 2005 under the then Companies Act, 1963 (Act 179), now Companies Act, 2019 (Act 992). The Fund is domiciled in Ghana where it is licensed by the Securities and Exchange Commission, Ghana as a Mutual Fund. The address of the registered office is set out on page 2.

### **2. Nature of Business**

The principal activity of the Fund is to invest the monies of its members for their mutual benefit and to hold and arrange for the management of securities and other assets acquired with such monies in accordance with the provisions of the Companies Act, 2019 (Act 992), Securities Industry Act, 2016 (Act 929), and the Share Trusts and Mutual Funds Regulations, 2001 (L.I. 1695)

There has been no material changes to the nature of the Fund's business from the prior year.

### **3. Review of Financial Results and Activities**

The annual report and financial statements have been prepared in accordance with International Financial Reporting Standards and the requirements of the Companies Act, 2019 (Act 992), Securities Industry Act, 2016 (Act 929), and the Share Trusts and Mutual Funds Regulations, 2001 (L.I. 1695). The accounting policies have been applied consistently compared to the prior year.

The Fund recorded total distributed comprehensive shareholders' earnings for the year ended 31<sup>st</sup> December 2020 of GH¢2,814,400. This represents a decrease of 44% from the prior year of GH¢5,054,281.

The Fund's total income decreased by 30.5% from GH¢9,312,764 in the prior year to GH¢6,475,485 for the year ended 31<sup>st</sup> December 2020.

The Fund's cash flows from operating activities decreased by 16.9% from GH¢7,878,850 in the prior year to GH¢6,550,620 for the year ended 31<sup>st</sup> December 2020.

### **4. Events After the Reporting Period**

The Events subsequent to the Statement of Financial Position date are reflected in the financial statements only to the extent that they relate to the period under review and the effect is material. There were no subsequent events at the reporting date, 31<sup>st</sup> December, 2020.

### **5. Going Concern**

The Directors believe that the Fund has adequate financial resources to continue in operation for the foreseeable future and accordingly the annual financial statements have been prepared on a going concern basis. The Directors have satisfied themselves that the Fund is in a sound financial position and that revenue from the assets under management would be enough to meet its foreseeable cash requirements. The Directors are not aware of any new material changes that may adversely impact the Fund. The Directors are also not aware of any material non-compliance with statutory or regulatory requirements or of any pending changes to legislation which may affect the Fund.

## **6. Litigation Statement**

The Fund is not currently involved in any claims or lawsuits, which individually or in the aggregate are expected to have a material adverse effect on the business or its assets.

## **7. Secretary**

The Fund's Secretary is Accra Nominees Limited with business address: 2<sup>nd</sup> Floor, Cedar House, No. 13 Samora Machel Road, Asylum Down.

## **8. Statement of Disclosure to the Fund's Auditors**

With respect to each person who is a Director on the day that this report is approved:

- there is, so far as the person is aware, no relevant audit information of which the Fund's Auditors are unaware; and
- the person has taken all the steps that he/she ought to have taken as a Director to be aware of any relevant audit information and to establish that the Fund's Auditors are aware of that information.

## **9. Terms of Appointment of the Auditors**

Messrs Baker Tilly Andah + Andah have held office as Auditors of the Fund for a period of six years and in accordance with Section 139(11) of the Companies Act, 2019 (Act 992) they are being replaced.

## **10. Corporate Social Responsibility**

The Fund did not undertake any corporate social responsibility within the financial year.

## **11. Audit Fees**

Included in the general and administration expenses for the year is the agreed Auditors' remuneration of GH¢22,326 which is inclusive of VAT, NHIL and GETFund levy.

## **12. Capacity of Directors**

The Fund ensures that only fit and proper persons are appointed to the Board after obtaining the necessary approval from the regulator, Securities and Exchange Commission (SEC). Relevant training and capacity building programs, facilitated by a SEC approved training institution was undertaken during the period.

## **13. Assets Under Management**

The Fund is managed by Databank Asset Management Services Limited (DAMSEL). Assets Under Management (AUM) as at December 31, 2020 stood at GH¢53,851,063 representing a 25.62% decrease compared to prior year of GH¢72,397,591.

**14. Acknowledgements**

Thanks, and appreciation are extended to all of our Shareholders, Directors and staff for their continued support of the Fund.

**15. Approval**

The annual report and financial statements set out on pages 3 to 35, which have been prepared on the going concern basis, were approved by the Board of Directors on **21<sup>st</sup> APRIL 2021**, and were signed on its behalf by:



.....  
**KOJO ADDAE-MENSAH**  
**CHAIRMAN**



.....  
**KWADWO ASANTE-ABEDI**  
**DIRECTOR**

**APRIL 21, 2021**

**APRIL 21, 2021**



## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF DATABANK BALANCED FUND LIMITED**

### **Report on the Audit of the Financial Statements**

#### **Opinion**

We have audited the financial statements of Databank Balanced Fund Limited, which comprise the statement of financial position as at December 31, 2020 and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies as set out on pages 15 to 35.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Fund as at December 31, 2020 and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRS) and comply with the Companies Act, 2019 (Act 992), the Securities Industry Act, 2016 (Act 929) and the Share Trusts and Mutual Funds Regulations, 2001 (L.I 1695).

#### **Basis for Opinion**

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Fund in accordance with the *International Code of Ethics for Professional Accountants (including International Independence Standards) (the Code)* issued by the International Ethics Standards Board for Accountants (IESBA) and we have fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Key Audit Matters**

Key Audit Matters are those matters that, in our professional judgement, were of most significance in our audit of the financial statements of the current period. They are matters to be addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on those matters.

#### **Impairment Provision**

Gross Investment in fixed income securities was GH¢ 32,403,834 (2019: GH¢ 44,451,540) as at 31<sup>st</sup> December 2020 with total general impairment provision of GH¢ 119,587 (2019: GH¢ 122,087).

The measurement of impairment provision is deemed a Key Audit Matter as the determination of assumptions for expected losses is subjective due to the level of judgement applied by the Directors.

The most significant judgements are:

- assumptions used in the expected loss models to assess the risk related to the exposure and the expected returns from the issuer.
- timely identification of exposures with significant increase in risk.
- valuation of collateral and assumptions of future cash flows on manually assessed investment-impaired exposures.

*How the matter was addressed in our audit:*

- Updated our understanding and tested the operating effectiveness of management controls over investment, maturity of investment and interest receivable;
- Evaluated the appropriateness of the accounting policies based on the requirements of IFRS 9 and industry practice;
- Evaluated the adequacy of the disclosures made in the financial statements to ensure that transition adjustments were accurate and complete;
- Performed substantive testing to obtain evidence of timely identification of exposures with significant increase in risk and timely identification of investment impaired exposures;
- Conducted substantive testing to support appropriate determination of assumptions for impairment provision and future cash flows on manually assessed investment impaired exposures.

### **Other Information**

The Directors are responsible for the other information. The other information comprises Chairman's Statement to Shareholders and Performance Summary but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work that we have performed, we conclude that there is a material misstatement of this other information, then we are required to report that fact. We have nothing to report in this regard.

### **Responsibilities of Directors for the Financial Statements**

The Directors are responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards (IFRS), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors are responsible for assessing the Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the Fund or to cease operations, or have no realistic alternative but to do so.

The Directors are responsible for overseeing the Fund's financial reporting process.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Fund to cease to continue as a going concern.

We are required to communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

## **Report on other Legal and Regulatory Requirements**

The Companies Act, 2019 (Act 992) requires that in carrying out our audit work we consider and report on the following matters.

We confirm that:

- we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of the audit;
- in our opinion proper books of account have been kept by the Fund, so far as appears from the examination of those books;
- the Fund's financial statements are in agreement with the books of account.

The engagement partner on the audit resulting in this independent auditor's report is **SAMUEL ABIAW (ICAG/P/1454)**



**APRIL 21, 2021**

.....  
For and on behalf of **Baker Tilly Andah + Andah (ICAG/F/2021/122)**  
Chartered Accountants  
C726/3, Nyanyo Lane, Asylum Down  
Accra

**DATABANK BALANCED FUND LIMITED  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

	Note	2020 GH¢	2019 GH¢
<b>INVESTMENT INCOME</b>			
Dividend Income	5	840,634	704,318
Interest Income	6	6,122,013	8,878,345
Loss on Sale of Investments	7	(753,010)	(273,705)
Exchange Gain		1,571	3,806
Bad Debts Recovered		264,277	-
		-----	-----
<b>TOTAL INCOME</b>		<b>6,475,485</b>	<b>9,312,764</b>
		-----	-----
<b>EXPENSES</b>			
Investment Management Fees		(1,061,960)	(1,524,989)
Custody Fees		(98,509)	(136,837)
General and Administrative Expenses	8	(370,767)	(506,855)
Impairment Charge	9	2,500	(2,871,878)
		-----	-----
<b>TOTAL EXPENSES</b>		<b>(1,528,736)</b>	<b>(5,040,559)</b>
		-----	-----
<b>Distributed Shareholders' Earnings before Other Comprehensive Income for the Year</b>		<b>4,946,749</b>	<b>4,272,205</b>
<b>Other Comprehensive Income:</b>			
Fair Value (Loss)/Gain	12a	(2,132,349)	782,076
		-----	-----
<b>Total Distributed Comprehensive Shareholders' Earnings for the Year</b>		<b>2,814,400</b>	<b>5,054,281</b>
		=====	=====

**DISTRIBUTED SHAREHOLDERS' EARNINGS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**


Beginning of Period	22,391,043	18,118,838
Distributed Shareholders' Earnings before Other Comprehensive Income for the Year	4,946,749	4,272,205
	-----	-----
End of Period	27,337,792	22,391,043
	=====	=====

**DATABANK BALANCED FUND LIMITED**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31<sup>ST</sup> DECEMBER 2020**

	Note	2020 GH¢	2019 GHS
<b>ASSETS</b>			
Cash and Cash Equivalents	10	975,066	1,828,903
Financial Assets at Amortised Cost	11	32,284,247	44,329,453
Financial Assets at Fair Value through			
Other Comprehensive Income	12	19,466,838	24,241,626
Trade and Other Receivables	14	1,277,736	2,274,619
<b>TOTAL ASSETS</b>		<b>54,003,887</b>	<b>72,674,601</b>
		=====	=====
<b>SHAREHOLDERS' EQUITY</b>			
Shareholders' Principal	15b	24,255,013	45,615,941
Distributed Shareholders' Earnings		27,337,792	22,391,043
Other Distributed Earnings		2,258,258	4,390,607
<b>TOTAL SHAREHOLDERS' EQUITY</b>		<b>53,851,063</b>	<b>72,397,591</b>
		-----	-----
<b>LIABILITIES</b>			
Trade and Other Payables	16	152,824	277,010
<b>TOTAL LIABILITIES</b>		<b>152,824</b>	<b>277,010</b>
		-----	-----
<b>TOTAL SHAREHOLDERS' EQUITY AND LIABILITIES</b>		<b>54,003,887</b>	<b>72,674,601</b>
		=====	=====

  
 .....  
**KOJO ADDAE-MENSAH**  
**CHAIRMAN**

APRIL 21, 2021

  
 .....  
**KWADWO ASANTE-ABEDI**  
**DIRECTOR**

APRIL 21, 2021

**DATABANK BALANCED FUND LIMITED  
STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

**2020**

	<b>Shareholders Principal GH¢</b>	<b>Distributed Shareholders' Earnings GH¢</b>	<b>Other Distributed Earnings GH¢</b>	<b>Total GH¢</b>
Opening Balance	45,615,941	22,391,043	4,390,607	72,397,591
Proceeds from Issue of Shares	8,400,889	-	-	8,400,889
Distributed Shareholders' Earnings before Other Comprehensive Income for the Year	-	4,946,749	-	4,946,749
Fair Value Loss	-	-	(2,132,349)	(2,132,349)
Shares Redeemed	(29,761,817)	-	-	(29,761,817)
Balance as at December 31	----- 24,255,013 =====	----- 27,337,792 =====	----- 2,258,258 =====	----- 53,851,063 =====

**2019**

Opening Balance	61,955,970	18,118,838	3,608,531	83,683,339
Proceeds from Issue of Shares	10,002,510	-	-	10,002,510
Distributed Shareholders' Earnings before Other Comprehensive Income for the Year	-	4,272,205	-	4,272,205
Fair Value Gain	-	-	782,076	782,076
Shares Redeemed	(26,342,539)	-	-	(26,342,539)
Balance as at December 31	----- 45,615,941 =====	----- 22,391,043 =====	----- 4,390,607 =====	----- 72,397,591 =====

**DATABANK BALANCED FUND LIMITED**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

	Note	2020 GH¢	2019 GH¢
<b>Cash Flows from Operating Activities</b>			
Distributed Shareholders' Earnings before Other Comprehensive Income for the Year		4,946,749	4,272,205
<i>Adjustments for:</i>			
Amortization Gain		(21,836)	(1,442)
Loss on Sale of Investments		753,010	273,705
		-----	-----
<b>Total Adjustments to Reconcile Profits</b>		5,677,923	4,544,468
<b>Changes In Working Capital</b>			
Decrease in Trade and Other Receivables		996,883	3,346,606
Decrease in Trade and Other Payables		(124,186)	(12,224)
		-----	-----
<b>Net Cash Flows from Operating Activities</b>		6,550,620	7,878,850
		-----	-----
<b>Cash Flows from Investing Activities</b>			
Purchase of Financial Assets at Amortised Cost		(9,445,124)	(21,917,858)
Purchase of Financial Assets at FVOCI		(1,418,000)	(3,158,581)
Proceeds from Sale of Investment		24,819,595	34,257,155
		-----	-----
<b>Net Cash Flows from Investing Activities</b>		13,956,471	9,180,716
		-----	-----
<b>Cash Flows from Financing Activities</b>			
Proceeds from Capital Transactions		8,400,889	10,002,510
Shares Redeemed		(29,761,817)	(26,342,539)
		-----	-----
<b>Net Cash Flows from Financing Activities</b>		(21,360,928)	(16,340,029)
		-----	-----
<b>Net (Decrease)/ Increase in Cash and Cash Equivalents</b>		(853,837)	719,537
Cash and Cash Equivalents at the Beginning of the Year		1,828,903	1,109,366
		-----	-----
<b>Cash and Cash Equivalents at the End of the Year</b> 10		975,066	1,828,903
		=====	=====



**DATABANK BALANCED FUND LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

**1. GENERAL INFORMATION**

Databank Balanced Fund is a limited liability company incorporated in Ghana. The address of its registered office and principal place of business is 61 Barnes Avenue, Adabraka, Private Mail Bag, Ministries Post Office, Accra.

**Description of the Fund**

The Databank Balanced Fund Limited is a licensed mutual fund. The Fund was incorporated under Ghanaian Law on October 25, 2005.

The principal activity of the Fund is to invest the monies of its members for the mutual benefit and to hold and arrange for the management of securities and other assets acquired with such monies.

The investment activities of the Fund are managed by Databank Asset Management Services Limited (the Fund Manager). The custodian of the Fund is Standard Chartered Bank Ghana Limited.

Most of the equity investments of the fund are listed and traded on the Ghana Stock Exchange, although the Fund also invests in unquoted equity securities.

The shares of the Fund are redeemable at the holder's option. The shares are not listed on the Ghana Stock Exchange.

**2. BASIS OF PREPARATION**

**2.1 Statement of Compliance**

The financial statements have been prepared in accordance with International Financial Reporting Standards as issued by the International Accounting Standards Board (IASB).

**2.2 Basis of Measurement**

The financial statements have been prepared on the historical cost basis except for financial instruments that are measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial statements are presented in Ghana Cedi (GH¢) rounded to the nearest Cedi.

The Fund presents its Statement of Financial Position in order of liquidity.

**3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**3.1. Fair Value Measurement**

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

**DATABANK BALANCED FUND LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020 (CONT'D)**

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability.

The principal or the most advantageous market must be accessible by the Fund.

The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Fund uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For assets and liabilities that are recognised in the financial statements on a recurring basis, the Fund determines whether transfers have occurred between Levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

**Recurring Fair Value Measurement of Assets and Liabilities**

<b>Financial Assets</b>	<b>Level 1 GH¢</b>	<b>Level 2 GH¢</b>
Financial Assets at Fair Value through Other Comprehensive Income	12,358,395	7,108,443
Financial Assets at Amortised Cost	-	32,284,247

**3.2 Revenue Recognition**

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Fund and the revenue can be reliably measured, as and when the Fund satisfies a performance obligation.

Under IFRS 15, the revenue recognition process involves:

1. Identification of the contract with the customer,
2. Identification of performance obligation in the contract,
3. Determination of the transaction price,
4. Allocation of the transaction price to the performance obligation in the contract,
5. Recognition of the revenue when (or as) the entity satisfies a performance obligation

**DATABANK BALANCED FUND LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020 (CONT'D)**

Revenue is measured at the fair value of the consideration received or receivable, taking into account contractually defined terms of payment exclusive of taxes or duty.

**3.2.1 Interest Revenue and Expense**

Interest revenue and expense are recognised in the Statement of Comprehensive Income for all interest-bearing financial instruments using the effective interest method.

**3.2.2 Dividend Revenue and Expense**

Dividend revenue is recognised on the date on which the investments are quoted ex-dividend or, where no ex-dividend date is quoted, when the right of the Fund to receive the payment is established. Dividend revenue is presented gross of any non-recoverable withholding taxes, which are disclosed separately in the statement of comprehensive income. Dividend expense relating to equity securities sold short is recognised when the shareholders' right to receive the payment is established.

**3.2.3 Fees and Commissions**

Fees and commissions are recognised on an accrual basis. Fees and commission expenses are included in general and administrative expenses.

**3.2.4 Net Gains or Loss on Financial Assets and Liabilities at fair value through profit or loss**

This item includes changes in the fair value of financial assets and liabilities designated upon recognition as at fair value through profit or loss and excludes interest and dividend income and expenses.

Unrealised gains and losses comprise changes in the fair value of financial instruments for the period and from reversal of prior period's unrealised gains and losses for financial instruments which were realised in the reporting period.

Realised gains and losses on disposals of financial instruments classified as at fair value through profit or loss are calculated using the first-in, first-out (FIFO) method. They represent the difference between an instrument's initial carrying amount and disposal amount.

**3.3 Taxation**

Under the current legislation, mutual funds are not subject to taxes on income or capital gains, nor to any taxes on income distributions.

**3.4 Foreign Currencies**

In preparing the financial statements of the Fund, transactions in currencies other than the Fund's functional currency (foreign currencies) are recognised at the rates of exchange prevailing at the dates of the transactions. At the end of each reporting period, monetary items denominated in foreign currencies are retranslated at the rates prevailing at that date. Exchange differences on monetary items are recognised in profit or loss in the period in which they arise.

**3.5 Financial Instruments-Initial Recognition and Subsequent Measurement**

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity.

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**3.5.1 Financial Assets**

**3.5.1.1 Initial Recognition and Measurement**

Financial assets are classified, at initial recognition, as financial assets at amortised cost, financial assets at fair value through other comprehensive income, financial assets at fair value through profit or loss or as derivatives designated as hedging instruments in an effective hedge, as appropriate. All financial assets are recognised initially at fair value plus, in the case of financial assets not recorded at fair value through profit or loss, transaction costs that are attributable to the acquisition of the financial asset.

Purchases or sales of financial assets that require delivery of assets within a time frame established by regulation or convention in the market place (regular way trades) are recognised on the trade date, i.e., the date that the Fund commits to purchase or sell the asset.

**3.5.1.2 Classification and Measurement**

For purposes of classification and measurement, financial assets are classified into three categories:

- Financial Assets at Amortised Cost
- Financial Assets at Fair Value through Other Comprehensive Income (OCI)
- Financial Assets at Fair Value through Profit or Loss

**Financial Assets at Amortised Cost**

Non-derivative financial assets with fixed or determinable payments and fixed maturities are classified as financial assets at amortised cost when the Fund has the positive intention and ability to hold to collect contractual cash flows. After initial measurement, financial assets are measured at amortised cost using the Effective Interest Rate (EIR), less impairment.

The Fund classifies its financial assets at amortised cost only if both of the following criteria are met:

- The asset is held within the business model whose objective is to collect the contractual cash flows, and
- The contractual terms give rise to cash flows that are solely payments of principal and interest.

Amortised cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the EIR. The EIR amortisation is included as finance income in the statement of profit or loss. The losses arising from impairment are recognised in the statement of profit or loss.

**Financial Assets at Fair Value through Other Comprehensive Income (FVOCI)**

Financial Assets at Fair Value through Other Comprehensive Income include equity investments and debt securities. Equity investments classified as financial assets at FVOCI are those that are neither classified as financial assets at amortised cost nor designated at fair value through profit or loss. Debt securities in this category are those that are intended to be held and be sold in response to needs for liquidity or in response to changes in the market conditions.

After initial measurement, financial assets at FVOCI are subsequently measured at fair value with unrealised gains or losses recognised in OCI and recognised in the financial assets at FVOCI reserve until the investment is derecognised, at which time the cumulative gain or loss is recognised in other operating income, or the investment is determined to be impaired, when the cumulative loss is reclassified from the financial assets at FVOCI reserve to the statement of profit or loss in finance costs. Interest earned whilst holding financial assets at FVOCI is reported as interest income using the EIR method.

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The Fund evaluates whether the ability and intention to sell its financial assets at FVOCI in the near term is still appropriate. When, in rare circumstances, the Fund is unable to trade these financial assets due to inactive markets, the Fund may elect to reclassify these financial assets if the Management has the ability and intention to hold the assets for foreseeable future or until maturity.

For a financial asset reclassified from the financial assets at FVOCI category, the fair value carrying amount at the date of reclassification becomes its new amortised cost and any previous gain or loss on the asset that has been recognised in equity is amortised to profit or loss over the remaining life of the investment using the EIR. Any difference between the new amortised cost and the maturity amount is also amortised over the remaining life of the asset using the EIR. If the asset is subsequently determined to be impaired, then the amount recorded in equity is reclassified to the statement of profit or loss and other comprehensive income.

Financial Assets at Fair Value through Other Comprehensive Income (FVOCI) comprise:

- Equity securities which are not held for trading, and which the entity has irrevocably elected at initial recognition to recognise in this category. These are strategic investments and the entity considers this classification to be more relevant.
- Debt securities where the contractual cash flows are solely principal and interest and the objective of the Fund's business model is achieved both by collecting contractual cash flows and selling the financial assets.

**Financial Assets at Fair Value through Profit or Loss**

Any financial assets that are not Financial Assets at Amortised Cost or Financial Assets at FVOCI are measured at fair value through profit or loss. As such, fair value through profit or loss represents a 'residual' category.

Financial assets at fair value through profit or loss include financial assets held for trading and financial assets designated upon initial recognition at fair value through profit or loss. Financial assets are classified as held for trading if they are acquired for the purpose of selling or repurchasing in the near term. Derivatives, including separated embedded derivatives are also classified as held for trading unless they are designated as effective hedging instruments as defined by IAS 39. Financial assets at fair value through profit or loss are carried in the statement of financial position at fair value with net changes in fair value presented as finance costs (negative net changes in fair value) or finance income (positive net changes in fair value) in the statement of profit or loss.

Financial Assets that qualify to be classified as Financial Assets at Fair Value through Profit or Loss (FVPL) are:

- Debt investments that do not qualify for measurement at either amortised cost or FVOCI
- Equity investments that are held for trading, and
- Equity investments for which the entity has not elected to recognise fair value gains and losses through OCI.

The Fund has not designated any financial assets at fair value through profit or loss.

**3.5.1.3 Derecognition of Financial Assets**

A financial asset (or, where applicable, a part of a financial asset or part of a company of similar financial assets) is primarily derecognised (i.e. removed from the Fund's statement of financial position) when:

- The rights to receive cash flows from the asset have expired, or
- The Fund has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either;

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- i. the Fund has transferred substantially all the risks and rewards of the asset, or
- ii. the Fund has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset

When the Fund has transferred its rights to receive cash flows from an asset or has entered into a pass-through arrangement, it evaluates if and to what extent it has retained the risks and rewards of ownership. When it has neither transferred nor retained substantially all of the risks and rewards of the asset, nor transferred control of the asset, the Fund continues to recognise the transferred asset to the extent of the Fund's continuing involvement. In that case, the Fund also recognises an associated liability. The transferred asset and the associated liability are measured on a basis that reflects the rights and obligations that the Fund has retained.

#### **3.5.1.4 Impairment of Financial Assets**

IFRS 9 requires the recognition of expected credit losses on all financial assets at amortised or at fair value through other comprehensive income (other than equity instruments), lease receivables and certain loan commitments and financial guarantee contracts.

The Expected Credit Losses (ECL) is the present value measure of the credit losses expected to result from default events that may occur during a specified period of time. ECLs must reflect the present value of cash shortfalls. ECLs must reflect the unbiased and probability weighted assessment of a range of outcomes. The ECL must also consider forward looking information to recognise impairment allowances earlier in the lifecycle of a product. IFRS 9 consequently is likely to increase the volatility of impairment allowances as the economic outlook changes, although cash flows and cash losses are expected to remain unchanged.

The standard introduces a three-stage approach to impairment as follows:

- Stage 1 – the recognition of 12 month expected credit losses (ECL), that is the portion of lifetime expected credit losses from default events that are expected within 12 months of the reporting date, if credit risk has not increased significantly since initial recognition;
- Stage 2 – lifetime expected credit losses for financial instruments for which credit risk has increased significantly since initial recognition; and
- Stage 3 – lifetime expected credit losses for financial instruments which are credit impaired.

In contrast, the IAS 39 impairment allowance assessment was based on an incurred loss model, and measured on assets where there was objective evidence that loss had been incurred, using information as at the statement of financial position date. The Fund currently assesses impairment for its financial assets based on the three-stage approach by IFRS 9 and undertakes impairment provision.

### **3.5.2 Financial Liabilities**

#### **3.5.2.1 Initial Recognition and Measurement**

Financial liabilities are classified, at initial recognition, as financial liabilities at fair value through profit or loss. All financial liabilities are recognised initially at fair value and, in the case of payables, net of directly attributable transaction costs. The financial liabilities of the Fund include trade and other payables.

#### **3.5.2.2 Subsequent Measurement**

The measurement of financial liabilities depends on their classification, as described below:

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**3.5.2.2.1 Financial Liabilities at Fair Value through Profit or Loss**

Financial liabilities at fair value through profit or loss include financial liabilities held for trading and financial liabilities designated upon initial recognition as at fair value through profit or loss.

Financial liabilities are classified as financial liabilities at amortised cost if they are incurred for the purpose of repurchasing in the near term. Gains or losses on liabilities held for trading are recognised in the statement of profit or loss.

**3.5.2.2.2 Derecognition of Financial Liabilities**

A financial liability is derecognised when the obligation under the liability is discharged or cancelled, or expires.

When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as the derecognition of the original liability and the recognition of a new liability. The difference in the respective carrying amounts is recognised in the statement of profit or loss and other comprehensive income.

**3.5.3 Offsetting of Financial Instruments**

Financial assets and financial liabilities are offset and the net amount is reported in the statement of financial position if there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, to realise the assets and settle the liabilities simultaneously.

**3.5 Shareholders' Equity**

Shares in the Fund are owned by members of the Fund.

- The value of the shares (owned by members of the Fund) is represented by the Shareholders' principal and interest earned. Shares entitle the holder to a *pro rata* share of the Fund's net assets in the event of a shareholder liquidating his or her investment.
- The shares of the Fund are not listed on the Ghana Stock Exchange. Applicants may set up a new account with the Fund to buy shares of the Fund. When applicants buy Fund shares, the shares are purchased at the last published price.
- A Shareholder wishing to redeem his or her investment with the Fund can do so by submitting a request for redemption to the Fund. Redemptions are priced at the last published price.

**3.6 Dividend Policy**

The Fund does not pay dividend. All dividends paid to the holdings in the Fund are reinvested back to the Fund.

**3.7 Cash and Cash Equivalents**

Cash and Cash Equivalents in the Statement of Financial Position comprise cash at banks and on hand and short-term investments with a maturity of three months or less.

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**3.8 New Standards and Interpretations**

**3.8.1 Standards and Interpretations in issue not yet effective**

As at the statement of financial position date, the following standards, amendments to existing standards and interpretations were in issue, but not yet effective:

- **IFRS 17 Insurance Contracts**

The overall objective of IFRS 17 is to provide an accounting model for insurance contracts that is more useful and consistent for insurers.

In contrast to the requirements in IFRS 4, which are largely based on grandfathering previous local accounting policies, IFRS 17 provides a comprehensive model for insurance contracts, covering all relevant accounting aspects. The core of IFRS 17 is the general model, supplemented by:

- A specific adaptation for contracts with direct participation features (the variable fee approach)
- A simplified approach (the premium allocation approach) mainly for short-duration contracts.

The main features of the new accounting model for insurance contracts are as follows:

- The measurement of the present value of future cash flows, incorporating an explicit risk adjustment, remeasured every reporting period (the fulfilment cash flows);
- A Contractual Service Margin (CSM) that is equal and opposite to any day one gain in the fulfilment cash flows of a group of contracts, representing the unearned profit of the insurance contracts to be recognised in profit or loss over the service period (i.e., coverage period);
- Certain changes in the expected present value of future cash flows are adjusted against the CSM and thereby recognised in profit or loss over the remaining contractual service period;
- The effect of changes in discount rates will be reported in either profit or loss or other comprehensive income, determined by an accounting policy choice;
- The presentation of insurance revenue and insurance service expenses in the statement of comprehensive income based on the concept of services provided during the period;
- Amounts that the policyholder will always receive, regardless of whether an insured event happens (nondistinct investment components) are not presented in the income statement, but are recognised directly on the statement of financial position;
- Insurance services results (earned revenue less incurred claims) are presented separately from the insurance finance income or expense;
- Extensive disclosures to provide information on the recognised amounts from insurance contracts and the nature and extent of risks arising from these contracts.

IFRS 17 is effective for reporting periods starting on or after January 1, 2023 with comparative figures required. Early application is permitted, provided the entity also applies IFRS 9 and IFRS 15 on or before the date it first applies IFRS 17. This standard is expected to have minimal impact on the Fund.

**3.8.2 Critical Accounting Judgements, Estimates and Assumptions**

The preparation of the Fund's financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the accompanying



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disclosures, and the disclosure of contingent liabilities. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of assets or liabilities affected in future periods.

### **Judgements**

In the process of applying the Fund's accounting policies, management has made the following judgements, which have the most significant effect on the amounts recognised in the financial statements:

#### **Assessment as Investment Entity**

Entities that meet the definition of an investment entity within IFRS 10 are required to measure their investments at fair value through profit or loss rather than consolidate them. The criteria which define an investment entity are, as follows:

- An entity that obtains funds from one or more investors for the purpose of providing those investors with investment services
- An entity that commits to its investors that its business purpose is to invest funds solely for returns from capital appreciation, investment income or both
- An entity that measures and evaluates the performance of substantially all of its investments on a fair value basis

The Fund's prospectus details its objective of providing investment management services to investors which includes investing in equities, fixed income securities and private equity for the purpose of returns in the form of investment income and capital appreciation

#### **Estimates and Assumptions**

The key assumptions concerning the future and other key sources of estimating uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are described below. The Fund based its assumptions and estimates on parameters available when the financial statements were prepared. Existing circumstances and assumptions about future developments, however, may change due to market changes or circumstances arising beyond the control of the Fund. Such changes are reflected in the assumptions when they occur.

#### **Fair Value of Financial Instruments**

When the fair values of financial assets and financial liabilities recorded in the statement of financial position cannot be derived from active markets, their fair value is determined using a variety of valuation techniques that include the use of valuation models. The inputs to these models are taken from observable markets where possible, but where this is not feasible, estimation is required in establishing fair values. The estimates include considerations of liquidity and model inputs related to items such as credit risk (both own and counterparty's), correlation and volatility.

Changes in assumptions about these factors could affect the reported fair value of financial instruments in the statement of financial position and the level where the instruments are disclosed in the fair value hierarchy. The models are tested for validity by calibrating to prices from any observable current market transactions in the same instrument (without modification or repackaging) when available. To assess the significance of a particular input to the entire measurement, the Fund performs sensitivity analysis or stress testing techniques.

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**Fair Value Measurement of Financial Instruments**

When the fair values of financial assets and financial liabilities recorded in the statement of financial position cannot be measured based on quoted prices in active markets, their fair value is measured using valuation techniques including the Discounted Cash Flow (DCF) model. The inputs to these models are taken from observable markets where possible, but where this is not feasible, a degree of judgement is required in establishing fair values.

Judgements include considerations of inputs such as liquidity risk, credit risk and volatility. Changes in assumptions about these factors could affect the reported fair value of financial instruments.

Contingent consideration, resulting from business combinations, is valued at fair value at the acquisition date as part of the business combination. When the contingent consideration meets the definition of a financial liability, it is subsequently re-measured to fair value at each reporting date. The determination of the fair value is based on discounted cash flows. The key assumptions take into consideration the probability of meeting each performance target and the discount factor.

**4. CAPITAL MANAGEMENT**

As a result of the ability to issue, repurchase and resell shares, the capital of the Fund can vary depending on the demand for redemptions and subscriptions to the Fund. The Fund is not subject to externally imposed capital requirements and has no legal restrictions on the issue, repurchase or resale of redeemable shares beyond those included in the Fund's constitution.

The Fund's objectives for managing capital are:

- To invest the capital in investments meeting the description, risk exposure and expected return indicated in its prospectus;
- To achieve consistent returns while safeguarding capital by investing in a diversified portfolio;
- To maintain sufficient liquidity to meet the expenses of the Fund, and to meet redemption requests as they arise;
- To maintain sufficient size to make the operation of the Fund cost-efficient.

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	<b>2020</b>	<b>2019</b>
	<b>GH¢</b>	<b>GH¢</b>
<b>5. DIVIDEND INCOME</b>		
Listed Equity Securities	840,634	704,318
	=====	=====
<b>6. INTEREST INCOME</b>		
Interest on Government Securities	2,788,793	5,490,964
Interest on Corporate Bonds	2,421,317	2,552,833
Interest on Non-Bank Fixed Deposits	885,823	416,106
Interest on Bank Fixed Deposits	-	250,002
Interest on Commercial Paper	-	128,571
Interest on Call Deposits	26,080	39,869
	-----	-----
	6,122,013	8,878,345
	=====	=====
<b>7. LOSS ON SALE OF INVESTMENTS</b>		
Loss on Sale of Financial Instruments	(753,010)	(273,705)
	=====	=====
<b>8. GENERAL AND ADMINISTRATIVE EXPENSES</b>		
Audit Fees	22,326	21,263
Audit Reimbursable	2,500	2,500
Directors' Emoluments	92,359	84,550
Board Expenses	1,661	3,953
Bank Charges	17,182	9,640
Stationery & Printing	2,939	26,294
Marketing, Business Promotion & Advertisement	80,251	224,829
Annual Statutory Fees	-	500
Directors' Liability Insurance	8,250	8,250
Fund Administration Fees	128,782	111,428
Storage & Warehousing	14,517	13,648
	-----	-----
	370,767	506,855
	=====	=====

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**9. IMPAIRMENT CHARGE**

The impairment charge shown in the Statement of Comprehensive Income relates to a provision made for impairment in accordance with IFRS and the Fund's Policy on provisioning.

		<b>2020</b>	<b>2019</b>
		<b>GH¢</b>	<b>GH¢</b>
Impairment Provision at January 1		3,122,087	250,209
Impairment Provision at 31 <sup>st</sup> December	9a.	(2,855,310)	(3,122,087)
Bad Debt Recovered		(264,277)	-
		-----	-----
Impairment Charge		2,500	(2,871,878)
		=====	=====

**9a. Impairment Allowance**

General Impairment	11	(119,587)	(122,087)
Specific Impairment	14	(2,735,723)	(3,000,000)
		-----	-----
		(2,855,310)	(3,122,087)
		=====	=====

The impairment provision shown in Note 9a represents stock of provision at the end of the year.

	<b>2020</b>	<b>2019</b>
	<b>GH¢</b>	<b>GH¢</b>

**10. CASH AND CASH EQUIVALENTS**

Cash at Bank	975,066	1,828,903
	=====	=====

**11. FINANCIAL ASSETS AT AMORTISED COST**

Investment in Government Securities	17,310,815	29,105,284
Investment in Corporate Bonds	9,680,395	12,006,256
Investment in Non-Bank Fixed Deposit	5,412,624	3,340,000
	-----	-----
Impairment Allowance - General	32,403,834	44,451,540
	(119,587)	(122,087)

**DATABANK BALANCED FUND LIMITED**  
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	-----	-----
	32,284,247	44,329,453
	=====	=====
	<b>2020</b>	<b>2019</b>
	<b>GH¢</b>	<b>GH¢</b>

**12. FINANCIAL ASSETS AT FAIR VALUE THROUGH  
OTHER COMPREHENSIVE INCOME**

Listed Equity Securities	12,358,395	15,553,984
Unlisted Equity Securities	6,621,955	6,621,955
Collective Investment Schemes	486,488	2,065,687
	-----	-----
	19,466,838	24,241,626
	=====	=====

**12a. Fair Value Through Other Comprehensive Income**

Market Value of Financial Assets at FVOCI	19,466,838	24,241,626
Cost of Investment	(17,208,580)	(19,851,019)
	-----	-----
Cumulative Gains – December 31	2,258,258	4,390,607
Prior Period Gains – 1 January	(4,390,607)	(3,608,531)
	-----	-----
Fair Value (Loss)/ Gain	(2,132,349)	782,076
	=====	=====

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**13. PORTFOLIO SUMMARY**

Description	Shares	Price 31-Dec-20 GH¢	Market Value GH¢
<b>Listed Equities</b>			
<b>Financial Services</b>			
Ecobank Ghana Limited	274,120	7.2000	1,973,664
GCB Bank Limited	411,836	4.0500	1,667,936
Société General Ghana Limited	2,538,447	0.6400	1,624,606
Standard Chartered Bank Ghana Limited	84,694	16.3100	1,381,659
Enterprise Group Limited	668,100	1.4000	935,340
<b>Consumer Staples</b>			
Unilever Ghana Limited	32,712	8.2900	271,182
Benso Oil Palm Plantation Limited	123,400	2.0000	246,800
Fan Milk Limited	151,450	1.0800	163,566
<b>Telecommunications</b>			
Scancom Limited (MTN Ghana)	2,520,000	0.6400	1,612,800
<b>Energy &amp; Petroleum</b>			
Total Petroleum Ghana Limited	503,008	2.8300	1,423,513
GOIL Company Limited	705,086	1.5000	1,057,629
<b>Total Listed Shares</b>			<b>12,358,395</b>
<b>Unlisted Equities</b>			
Axis Pension Group Limited	108,500	58.2300	6,317,955
Vivo Energy Ghana Limited	12,160	25.0000	304,000
			<b>6,621,955</b>
<b>Collective Investment Schemes</b>			
Databank MFund Limited	182,480	1.6457	300,307
Databank Epack Investment Fund	63,896	2.9138	186,181
			<b>486,488</b>
<b>Fixed Income Securities</b>			
Government Securities			17,306,306
Corporate Bonds			11,593,019
Non-Bank Fixed Deposits			3,500,000
			<b>32,399,325</b>

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**Total Investments** **51,866,163**  
=====

<b>14. TRADE AND OTHER RECEIVABLES</b>	<b>2020</b>	<b>2019</b>
	<b>GH¢</b>	<b>GH¢</b>
Interest Receivable	1,277,236	2,274,619
Maturity Receivable	2,735,723	3,000,000
Debtors & Prepayments	500	-
Impairment Allowance – Specific	(2,735,723)	(3,000,000)
	-----	-----
	<b>1,277,736</b>	<b>2,274,619</b>
	=====	=====

**15. SHAREHOLDERS' EQUITY**

A reconciliation of the number of shares outstanding at the beginning and at the end of each of the reporting periods is provided below.

Number of shares issued and redeemed during the year is disclosed below

<b>15a. Number of Shares in Issue</b>	<b>2020</b>	<b>2019</b>
	<b>Number of Shares</b>	<b>Number of Shares</b>
Shares in Issue at Beginning of Period	109,087,351	134,988,336
Issued during the Year	12,367,383	15,300,187
Redeemed during the Year	(44,682,786)	(41,201,172)
	-----	-----
Shares in Issue at December 31	<b>76,771,948</b>	<b>109,087,351</b>
	=====	=====

<b>15b. Value of Shares in Issue</b>	<b>2020</b>	<b>2019</b>
	<b>GH¢</b>	<b>GH¢</b>
New Issues	8,400,889	10,002,510
Redemptions	(29,761,817)	(26,342,539)
	-----	-----
Net Proceeds from Capital Transactions	(21,360,928)	(16,340,029)
Beginning of Period	45,615,941	61,955,970
	-----	-----
End of Period	<b>24,255,013</b>	<b>45,615,941</b>
	=====	=====

**DATABANK BALANCED FUND LIMITED**  
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	<b>2020</b>	<b>2019</b>
	<b>GH¢</b>	<b>GH¢</b>
<b>16. TRADE AND OTHER PAYABLES</b>		
Front Load Commission	2,314	2,172
Audit Fees	22,326	21,263
Fund Administration Fees	11,226	114,428
Management Fees	85,388	114,421
Custody Fees	25,054	21,512
Withholding Tax	2,623	3,714
Audit Reimbursable	2,500	2,500
Storage & Warehousing	1,393	-
	-----	-----
	152,824	277,010
	=====	=====

**17. FINANCIAL RISK MANAGEMENT OBJECTIVE AND POLICY**

The Fund's objective in managing risk is the creation and protection of shareholder value. Risk is inherent in the Fund's activities, but it is managed through a process of ongoing identification, measurement, management and monitoring, subject to risk limits and other controls. The process of risk management is critical to the Fund's continuing profitability. The Fund is exposed to market risk (which includes currency risk, interest rate risk and price risk), credit risk and liquidity risk arising from the financial instruments it holds.

**17.1 Risk Management Structure**

The Fund's Manager is responsible for identifying and controlling risks. The Board of Directors supervises the Fund Manager and is ultimately responsible for the overall risk management of the Fund.

**17.2 Risk measurement and Reporting System**

The risks of the Fund are measured using a method that reflects both the expected loss likely to arise in normal circumstances and unexpected losses that are an estimate of the ultimate actual loss.

Limits reflect the business strategy including the risk that the Fund is willing to accept and the market environment of the Fund. In addition, the Fund monitors and measures the overall risk in relation to the aggregate risk exposure across all risk types and activities.

**17.3 Market Risk**

Market risk is the risk that the fair value or future cash flows of financial instruments will fluctuate due to changes in market variables such as interest rates and equity prices.

**17.4 Foreign Currency Risk Management**

The Fund accepts deposits in foreign currencies which are immediately converted to cedis and credited to clients. Consequently, exposures to exchange rate fluctuations have minimal impact on the Fund.



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**17.5 Price Risk**

The Fund is exposed to equity securities price risk because of investments in quoted and unquoted shares classified as financial assets at fair value through other comprehensive income. To manage its price risk arising from investments in equity and debt securities, the Fund diversifies its portfolio. Diversification of the portfolio is done in accordance with limits set by the Fund. All quoted shares held by the Fund are traded on the Ghana Stock Exchange (GSE).

The following table demonstrates the sensitivity of the Fund's profit or loss for the year to a reasonably possible change in equity price, with all other variables held constant.

The sensitivity of the other comprehensive income for the year is the effect of the assumed changes in equity price.

The sensitivity analysis impact on equity is the same as the impact on profit or loss. In practice, the actual trading results may differ from the below sensitivity analysis and the difference could be significant.

**Sensitivity Analysis**

	<b>Change In Basis Points</b>	<b>Sensitivity Of Changes in Fair Value of Investments Increase/(Decrease GH¢</b>
Other Comprehensive Income	+100/(100)	21,323/(21,323)

**17.6 Interest Rate Risk**

Interest rate risk arises from the possibility that changes in interest rates will affect future cash flows or the fair values of financial instruments.

The following table demonstrates the sensitivity of the Fund's profit or loss for the year to a reasonably possible change in interest rates, with all other variables held constant.

The sensitivity of the profit or loss for the year is the effect of the assumed changes in interest rates on:

- The net interest income for one year, based on the floating rate financial assets held at the end of the reporting period
- Changes in fair value of investments for the year, based on revaluing fixed rate financial assets and liabilities at the end of the reporting period

**Sensitivity Analysis**

	<b>Change in basis points</b>	<b>Sensitivity of interest income Increase/(Decrease) GH¢</b>
Distributed Shareholders' Earnings before	+200/-200	78,980/ (78,980)
Other Comprehensive Income for the Year		

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**Maturity Analysis of Financial Liabilities**

Prudent liquidity risk management includes maintaining sufficient cash balances, and the availability of funding from an adequate amount of committed credit facilities.

The table below indicates the maturity profile of the Fund's financial liabilities:

<b>Less than one year</b>	<b>2020</b> <b>GH¢</b>	<b>2019</b> <b>GH¢</b>
Trade and Other Payables	152,824 =====	277,010 =====

**17.7 Liquidity Risk**

Liquidity risk is defined as the risk that the Fund will encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset. Exposure to liquidity risk arises because of the possibility that the Fund could be required to pay its liabilities or redeem its shares earlier than expected. The Fund is exposed to cash redemptions of its shares on a regular basis. Shares are redeemable at the holder's option based on the Fund's Net Assets Value (NAV) per share at the time of redemption, calculated in accordance with the Fund's scheme particulars.

The Fund manages its obligation to repurchase the shares when required to do so and its overall liquidity risk by:

- Requiring a 5-day notice period before redemptions

The Fund's policy is to satisfy redemption requests by the following means (in decreasing order of priority):

- Withdrawal of cash deposits
- Disposal of highly liquid assets (i.e., short-term, low-risk debt investments)
- Either disposal of other assets.

The Fund invests primarily in marketable securities and other financial instruments which, under normal market conditions, are readily convertible to cash. In addition, the Fund's policy is to maintain sufficient cash and cash equivalents to meet normal operating requirements and expected redemption requests.

**17.8 Credit Risk**

Credit risk is the risk that the counterparty to a financial instrument will cause a financial loss for the Fund by failing to discharge an obligation. The Fund is exposed to the risk of credit-related losses that can occur as a result of a counterparty or issuer being unable or unwilling to honour its contractual obligations. These credit exposures exist within financing relationships, derivatives and other transactions. It is the Fund's policy to enter into financial instruments with reputable counterparties.

The Fund Manager's policy is to closely monitor the creditworthiness of the Fund's counterparties (e.g. third-party borrowers, brokers, custodian and banks) by reviewing their credit ratings, financial statements and press releases on a regular basis.

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The carrying value of interest-bearing investments, money market funds and similar securities, loan to related party, trade and other receivables and cash and cash equivalents, as disclosed in the statement of financial position represents the maximum credit exposure, hence, no separate disclosure is provided.

**17.9 Fair Value of Financial Instruments**

**Fair value of financial instruments carried at amortised cost**

Except as detailed in the following table, the Directors consider that the carrying amounts of financial assets and financial liabilities recognised in the financial statements approximate their fair values.

<b>Financial Assets</b>	<b>Carrying Amounts 2020 GH¢</b>	<b>Fair value 2020 GH¢</b>	<b>Carrying Amounts 2019 GH¢</b>	<b>Fair value 2019 GH¢</b>
Cash and Cash Equivalents	975,066	975,066	1,828,903	1,828,903
Financial Assets at Amortised Cost	32,284,247	32,284,247	44,329,453	44,329,453
Financial Assets at FVOCI	19,466,838	19,466,838	24,241,626	24,241,626
Trade and Other Receivables	1,277,736	1,277,736	2,274,619	2,274,619
	-----	-----	-----	-----
Total Financial Assets	54,003,887	54,003,887	72,674,601	72,674,601
	=====	=====	=====	=====
<b>Financial Liabilities</b>				
Trade and Other Payables	152,824	152,824	277,010	277,010
	=====	=====	=====	=====

**18. CONTINGENCIES AND COMMITMENTS**

**18.1. Legal Proceedings and Regulations**

The Fund operates in the financial services industry and is subject to legal proceedings in the normal course of business. As at the reporting date, there were no potential or threatened legal proceedings, for or against the Fund.

There are no contingencies associated with the Fund's compliance or lack of compliance with regulations.

**18.2. Capital commitments**

The Fund has no capital commitments at the reporting date.

**19. RELATED PARTY TRANSACTIONS**

The following parties are considered related parties of the Fund:

**Fund Manager**

Databank Asset Management Services Limited (the Fund Manager) is entitled to receive a management fee for its respective services. These fees amount to an aggregate of 2% per annum calculated on the daily net assets

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of the Fund. Management fees are payable monthly in arrears. Total management fees for the year amounted to **GH¢1,061,960** (2019: GH¢ 1,524,989).

**Brokers**

The transactions of the Fund were made through the Databank Brokerage Limited (DBL).

**Transactions with Related Parties**

A number of transactions take place with related parties in the normal course of business. These include transactions and balances among related parties. The outstanding balance on such related party transactions is as follows:

<b>Amounts due to related parties</b>	<b>2020</b> <b>GH¢</b>	<b>2019</b> <b>GH¢</b>
Databank Asset Management Services Limited	98,928 =====	228,021 =====

**Transactions with Directors and Key Management Personnel**

Directors and key Management personnel refer to those personnel with authority and responsibility for planning, directing and controlling the business activities of the Fund. These personnel are the Executive and Non-Executive Directors of the Fund.

During the year, there were no significant related party transactions with companies or customers of the Fund where a Director or any connected person is also a Director or key Management members of the Fund. The Fund did not make any loans to Directors or any key Management member during the period under review.

**Directors' Emoluments**

	<b>2020</b> <b>GH¢</b>	<b>2019</b> <b>GH¢</b>
Directors' Remuneration	92,359 =====	84,550 =====

**Directors' Shareholding**

The Directors below held the following number of shares in the Fund at December 31, 2020

<b>Name</b>	<b>Shares</b>	<b>% of Fund</b>
Adelaide Ahwiring	277,999	0.3621
Kojo Addae-Mensah	212,059	0.2762
Stephen Adei*	124,304	0.1619
Elizabeth Zormelo	58,481	0.0762
Kwadwo Asante-Abedi	20,713	0.0270

\*Shares are jointly held by the Director and Spouse.

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**20. CUSTODIAN**

**Standard Chartered Bank (Ghana) Limited**

Standard Chartered Bank (Ghana) Limited is the custodian of the Fund. The custodian carries out the usual duties regarding custody, cash and security deposits without any restriction. This means that the custodian is, in particular, responsible for the collection of dividends, interest and proceeds of matured securities, the exercise of options and, in general, for any other operation concerning the day-to-day administration of the securities and other assets and liabilities of the Fund.

The Custodian is entitled to receive from the Fund fees, payable quarterly, a maximum of 0.15% per annum calculated on the daily net assets of the Fund. The total custody fee for the year amounted to **GH¢ 98,509** (2019: GH¢ 136,837). The custody fee payable as at December 31, 2020 was **GH¢ 25,004** (2019: GH¢ 21,512).

**21. CONTINGENT LIABILITIES**

There were no contingent liabilities as at 31<sup>st</sup> December 2020. (2019: Nil)

■ ■ **FOR MORE INFORMATION, CONTACT**  
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**KUMASI**

Tel: 0322 081483, 080077, 080078  
Email: kumasi@databankgroup.com

**Partner locations (GTBank branches)**

**Accra**

- **Airport:** 0577 702012
- **East Legon:** 0577 702013
- **Lapaz:** 0577 739461
- **Madina:** 0577 739462
- **Osu:** 0577 702014
- **Opera Square:** 0302 668530
- **Kasoa:** 0501 834708
- **Ashaiman:** 0577 702015
- **Tarkwa:** 0577 702010

**Partner locations (UBA branch)**

- **KNUST:** 0276 138111



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Databank is Ghana's leading investment bank and one of the first to emerge from West Africa. Established in 1990, Databank has been instrumental in the development of the Ghanaian capital market and has built a strong reputation for its pioneering works in the industry. Driven by the goal of helping Ghanaians achieve financial independence, Databank is committed to promoting financial literacy and offering a diverse range of investment products and services to suit the investment styles of different investors.



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